



KANKAKEE COMMUNITY COLLEGE

District 520

May 21, 2024

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Catherine Boicken, Chair
 Mr. William Orr, Vice Chair
 Mr. Jerald Hoekstra
 Mr. Brad Hove
 Mr. Patrick Martin
 Mr. Todd Widholm

Also attending in person were:
 Dr. Michael Boyd, President
 Ms. Claire Chaplinski, Attorney
 Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There were two amendments to the public agenda: 1) appointment of a secretary pro tem; and 2) approval of contract award for Capital Development Board project for renovation of the North Patio.

APPOINT A SECRETARY PRO TEM

In the absence of Secretary Proctor at the meeting, a secretary pro tem was needed. Motion was made by Mr. Hove and seconded by Mr. Orr to name Mr. Patrick Martin as secretary pro tem for the May 21, 2024 Board of Trustees meeting. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Widholm, Boicken
 ABSTAIN: Martin
 Motion Carried

BOARD RECOGNITION

Meredith Purcell, Vice President for Student Affairs, introduced Frances Hebert, Phi Theta Kappa (PTK) advisor and professor of mathematics, who in turn introduced Connor O'Malley, PTK Vice President, College Project Chair, and recent KCC alum. Professor Hebert and Mr. O'Malley gave a report on this year's PTK activities and projects.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the April 30, 2024 Board meeting for approval. Motion was made by Mr. Widholm and seconded by Mr. Martin to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Widholm, Boicken
 Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Hove and seconded by Mr. Orr to approve the May 21, 2024 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the tuition/course reimbursements as presented.

***APPROVAL OF REQUEST TO BID**

The administration recommended the Board approve the solicitation of bids for the annual VMWare renewal.

On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Widholm, Boicken

Motion Carried

APPROVAL OF FURNITURE PURCHASE FOR THE COLLEGE CENTER RENOVATION

The administration recommended the Board approve awarding the furniture purchase for the College Center renovation as follows: 1) Venue Industries in the amount of \$55,899.64; 2) ERG International in the amount of \$22,306.76; 3) Forward Space in the amount of \$68,888.26; and 4) KI Furniture in the amount of \$95,852.32. Motion was made by Mr. Widholm and seconded by Mr. Martin to approve the furniture purchase as presented for a total of \$242,946.98. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Widholm, Boicken

Motion Carried

ACCEPTANCE OF FIRST READING OF ONE NEW EMPLOYEE POLICY

The administration recommended the Board review new policy 9.25 Fraud, Waste, and Abuse Policy as a first reading in preparation for a second reading for approval on June 18, 2024, to be effective July 1, 2024. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to accept as a first reading the new policy as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Widholm, Boicken

Motion Carried

APPROVAL OF CONTRACT AWARD

The administration recommended the Board approve awarding the bid for the Capital Development Board project for renovation of the North Patio to Berglund Construction Company in the amount of \$711,384. Motion was made by Mr. Hove and seconded by Mr. Orr to approve the contract awards as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Widholm, Boicken

Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. He congratulated and complimented everyone involved in the May 11 commencement ceremony. He noted that demolition began on May 13 in the Auditorium and College Center. Dr. Boyd reported that summer enrollment is trending positive. The college

received a letter from attorneys for the Village of Bradley regarding a public hearing on July 22, 2024 to create a TIF district around the Northfield Square Mall. Congratulations to Chief Springer and the KCC Police Department for receiving the 2023 Lexipol Connect Gold Award for excellence in law enforcement policy management. The KCC Foundation Board met on May 21 and said good-bye to retiring directors Maggie Frogge, Mike Lynch and Mark Smith. The Illinois Community College Board's recognition audit resulted in college recognition for another 10 years. A stakeholders meeting will take place on campus to build the framework for KCC as the reunification site in the event of an emergency for K-12 schools. An introduction to government contracting and certification was held on campus today and was open to the community. The college will be the recipient of a fast-track grant to fund operations and students entering the EV battery manufacturing program.

Trustee Hove gave his ICCTA report to the board. The ICCTA annual convention and awards banquet will take place on Friday, June 7 in Lombard.

APPROVAL OF SHORT-TERM INVESTMENTS

The administration presented short-term investments with Peoples Bank and First Financial Bank totaling \$237,189.00. Motion was made by Mr. Orr and seconded by Mr. Hoekstra to approve the investments as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Widholm, Boicken
Motion Carried

APPROVAL OF FINANCIAL REPORTS

The administration presented the Reconciled Cash Report for March 31, 2024 and the Investment and Financial Summary Report for April 30, 2024. Motion was made by Mr. Hove and seconded by Mr. Widholm to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hoekstra, Hove, Orr, Widholm, Boicken
ABSTAIN: Martin
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,757,127.50, nine (9) purchase order requisitions over \$10,000, and two (2) special bills totaling \$3,812.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Widholm, Boicken
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel, probable or pending litigation, and semi-annual review of closed session minutes, pursuant to Sections 2-c-1, 2-c-11 and 2-c-21 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mr. Hove to convene to closed session. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Widholm, Boicken
Motion Carried

The Board went into closed session at 5:29 pm. The Board returned at 6:05 pm. Motion was made by Mr. Martin and seconded by Mr. Hove to reconvene the Board meeting. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Widholm, Boicken
Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Hove to approve Matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Position Description
- (2) Approval of Employment Matters
- (3) Approval of Student Employment Matters
- (4) Approval of Continuing Education and Business Partnership Contracts
- (5) Approval of Salary Increase for Fiscal Year 2025

On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Widholm, Boicken
Motion Carried

SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES

Dr. Boyd provided a review of the closed session discussion minutes for the following meeting dates: November 13, December 1 and December 12, 2023; January 8, February 20, March 11 and April 30, 2024. Dr. Boyd recommended the Board approve the closed session minutes without release due to the continued need for confidentiality. Motion was made by Mr. Orr and seconded by Mr. Widholm to approve the closed session minutes without release. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Widholm, Boicken
Motion Carried

APPROVAL OF APOINTMENT TO FILL A PUBLIC OFFICE VACANCY

Upon acceptance of the resignation of Mr. Jerald Hoekstra, the administration recommended the Board appoint a trustee to serve the remainder of Trustee Hoekstra's unexpired term until the 2025 consolidated election. Motion was made by Mr. Hoekstra and seconded by Mr. Hove to appoint Mr. Michael Kick to serve the remainder of the position as described. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Orr, Widholm, Boicken
Motion Carried

APPROVAL OF A RESOLUTION HONORING BOARD SERVICE

The administration recommended the Board approve the resolution honoring Mr. Jerald Hoekstra for his 33 years of service on the Kankakee Community College District 520 Board of Trustees. Dr. Boyd read the resolution, and the trustees took turns thanking Mr. Hoekstra. Motion was made by Mr. Martin and seconded by Mr. Hove to approve the resolution as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Widholm, Boicken
Motion Carried

ADJOURNMENT

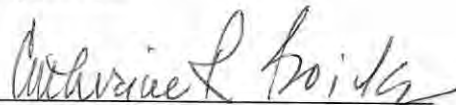
There being no further business to come before the Board, motion to adjourn the Board meeting at 6:20 pm was made by Mr. Martin and seconded by Mr. Hove. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Widholm, Boicken
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:


Chair


Secretary