



KANKAKEE COMMUNITY COLLEGE
District 520

October 10, 2023

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Catherine Boicken, Chair
Mr. Michael Proctor, Secretary
Mr. Jerald Hoekstra
Mr. Brad Hove
Mr. Patrick Martin
Ms. Jennifer Bustos, Student Trustee

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

There was no public comment. There were no amendments or changes to the public agenda.

BOARD RECOGNITION

Sheri Cagle, VP of Academic Affairs, introduced, and the Board welcomed, new faculty members Dana Corlett-Bryant, Brad Rechkemmer, Elizabeth Scott, Christina Sosnowski, Keith Stevenson, Nathan Ulrich, Regina VanDeVelde. Dr. Boyd thanked them for their commitment to the work they are doing.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the September 11, 2023 public bond hearing for approval. Motion was made by Mr. Proctor and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Proctor, Boicken
ABSTAIN: Martin
Motion Carried

The recording secretary presented the minutes from the September 11, 2023 public budget hearing for approval. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Proctor, Boicken
ABSTAIN: Martin
Motion Carried

The recording secretary presented the minutes from the September 11, 2023 Board meeting for approval. Motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Proctor, Boicken
ABSTAIN: Martin
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Proctor and seconded by Mr. Martin to approve the October 10, 2023 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1A PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A program participants as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the tuition/course reimbursement as presented.

***APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board approve acceptance of the Illinois Department of Human Services Special Projects award in the amount of \$250,000 to expand KCC's STEM Career Advancement Program.

On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Proctor, Boicken
Motion Carried

APPROVAL OF SUPPLEMENTAL TAX PROVISION OF THE PUBLIC COMMUNITY COLLEGE ACT

The administration recommended the Board adopt a resolution expressing the Board's intent to include in the Fall 2023 levy a supplemental tax as established in Section 3-14.3 of the Public Community College Act at a rate not to exceed the maximum allowable rate of 10.33 cents, and further resolve that the Board direct the administration to publish the Board's intent and to meet the requirements of Section 3-14.3 of the Public Community College Act. Motion was made by Mr. Martin and seconded by Mr. Hove to adopt the supplemental tax resolution as presented and to direct administration to publish the Board's intent and meet the requirements of Section 3-14.3 of the Public Community College Act. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Proctor, Boicken
Motion Carried

APPROVAL OF PROTECTION, HEALTH, AND SAFETY PROJECTS

The administration recommended the Board approve the Protection, Health, and Safety projects in the amount of \$400,000 as follows: upgrade HVAC controls in the health careers building; West Campus parking lot improvements; community space and corridor renovation; façade repairs; and

horticulture building repairs. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve the PHS projects as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Proctor, Boicken
Motion Carried

APPROVAL OF RECOMMENDED 2024-2025 ACADEMIC CALENDAR

The administration recommended the Board approve the 2024-2025 academic calendar. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the 2024-2025 academic calendar as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Proctor, Boicken
Motion Carried

RESOLUTION PROVIDING FOR THE ADOPTION OF THE 2023 KANKAKEE COUNTY MULTI-JURISDICTIONAL NATURAL HAZARDS MITIGATION PLAN FOR COMMUNITY COLLEGE DISTRICT NO. 520, COUNTIES OF KANKAKEE, WILL, GRUNDY, LIVINGSTON, FORD AND IROQUOIS AND STATE OF ILLINOIS, FOR THE PURPOSE OF COMMITMENT TO HAZARD MITIGATION AND ACHIEVING THE GOALS OUTLINED IN THE PLAN OF SAID COMMUNITY COLLEGE DISTRICT, PROVIDING FOR THE IDENTIFICATION OF MITIGATION GOALS AND ACTIONS TO REDUCE OR ELIMINATE LONG-TERM RISK TO PEOPLE AND PROPERTY IN KANKAKEE COMMUNITY COLLEGE DISTRICT NO. 520 FROM THE IMPACTS OF FUTURE HAZARDS AND DISASTER

The administration recommended the Board adopt the Resolution providing for the adoption of the 2023 Kankakee County Multi-Jurisdictional Natural Hazards Mitigation Plan for Community College District No. 520. Motion was made by Mr. Proctor and seconded by Mr. Hoekstra to adopt the Resolution as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Proctor, Boicken
Motion Carried

RESOLUTION PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$5,500,000 GENERAL OBLIGATION COMMUNITY COLLEGE BONDS OF COMMUNITY COLLEGE DISTRICT NO. 520, COUNTIES OF KANKAKEE, WILL, GRUNDY, LIVINGSTON, FORD AND IROQUOIS AND STATE OF ILLINOIS, FOR THE PURPOSE OF PAYING CLAIMS AGAINST SAID COMMUNITY COLLEGE DISTRICT, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF.

The administration recommended the Board adopt the Resolution providing for the issue of not to exceed \$5,500,000 General Obligation Community College Bonds, Series 2023B, of the District, for the purpose of paying claims against the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Motion was made by Mr. Martin and seconded by Mr. Hove to adopt the Resolution as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Proctor, Boicken
Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. He expressed gratitude to Mr. Bob de Oliveira, KCC Foundation Board member, and Mr. William Sole, for their generous donation of Mexican pottery. The collection is currently on display in the college's former bookstore location. Spring registration is open, and seats are filling up quickly. Rep. Jackie Haas and Minority Leader Tony McCombie toured campus and discussed legislative issues around the Clean Energy Jobs Act. Due to VP Cagle's retirement in June 2024, a national search is underway for a vice president of academic affairs. Representatives from Gotion paid an enthusiastic visit to campus.

Trustee Hove gave his ICCTA report to the Board. Upcoming ICCTA meetings will take place November 10-11 in Schaumburg. He thanked the ICCTA for the new 2023-2024 membership directories.

Student Trustee Bustos gave her report to the Board. E-sports has been popular since its opening day and will offer the opportunity to destress as mid-term exams approach. Recent blood drive donations of blood and plasma will help 33 people in need. Many Hispanic Heritage Month activities have taken place this month, including a donation of fresh flautas by local restaurant La Cocina Macias. Student Life is working with Athletics for KCC Cavaliers Basketball Preview Night. The first Spill the Tea with the Student Trustee will take place later this month, along with the Red Flag Campaign to raise domestic violence awareness.

APPROVAL OF SHORT-TERM INVESTMENTS

The administration presented short-term investments with First Financial Bank totaling \$2,000,000. Motion was made by Mr. Hove and seconded by Mr. Hoekstra to approve the investments as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Proctor, Boicken
ABSTAIN: Martin
Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for August 31, 2023 and the Investment and Financial Summary Report for September 30, 2023. Motion was made by Mr. Proctor and seconded by Mr. Hoekstra to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Proctor, Boicken
Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,758,539.23, eleven (11) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$27,824.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Proctor, Boicken
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Hoekstra and seconded by Mr. Proctor to convene to closed session. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Proctor, Boicken
Motion Carried

The Board went into closed session at 5:30 pm. The Board returned at 5:46 pm. Motion was made by Mr. Martin and seconded by Mr. Proctor to reconvene the Board meeting. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Proctor, Boicken
Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve Matters of Personnel Items 1-5 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Business Partnership Contracts
- (4) Approval of Full-Time Faculty Tenure Award
- (5) Approval of Credit Division Adjunct Instructor List for Fall Semester 2023

On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Proctor, Boicken
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board meeting at 5:47 pm was made by Mr. Hoekstra and seconded by Mr. Hove. On roll call, the vote was:

AYES: Hoekstra, Hove, Martin, Proctor, Boicken
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:



Chair


Secretary