



KANKAKEE COMMUNITY COLLEGE
District 520

January 9, 2023

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Hove at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mr. Brad Hove, Chair
Mr. Jerald Hoekstra
Mr. Patrick Martin
Mr. Michael Proctor
Ms. Morgan Fischer, Student Trustee

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There were no amendments or changes to the published agenda.

APPOINT A SECRETARY PRO TEM

In the absence of Secretary Boicken at the meeting, a secretary pro tem was needed. Motion was made by Mr. Proctor and seconded by Mr. Hoekstra to name Mr. Patrick Martin as secretary pro tem for the January 9, 2023 Board of Trustees meeting. On roll call, the vote was:

AYES: Hoekstra, Martin, Proctor, Hove
Motion Carried

APPROVAL OF MINUTES

The recording secretary presented the minutes from the December 13, 2022 Board meeting for approval. Motion was made by Mr. Hoekstra and seconded by Mr. Martin to approve the minutes as presented. On roll call, the vote was:

AYES: Hoekstra, Martin, Proctor, Hove
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Proctor and seconded by Mr. Hoekstra to approve the January 9, 2023 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1A AND 1D PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A and 1D program participants as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the tuition/course reimbursement as presented.

***APPROVAL OF REQUEST FOR BIDS**

The administration recommended the Board approve the request for bids for the technology building roof replacement.

On roll call, the vote was:

AYES: Hoekstra, Martin, Proctor, Hove

Motion Carried

APPROVAL AND ADOPTION OF KCC BOARD OF TRUSTEES POLICY MANUAL

The administration recommended the Board approve as a second reading and adopt the KCC Board of Trustees Policy Manual as presented under separate cover. Revisions to the manual were accepted as a first reading at the December 13, 2022 Board of Trustees meeting. Motion was made by Mr. Hoekstra and seconded by Mr. Proctor to approve and adopt the KCC Board of Trustees Policy Manual, effective January 9, 2022. On roll call, the vote was:

AYES: Hoekstra, Martin, Proctor, Hove

Motion Carried

INFORMATION

Dr. Boyd gave his report to the Board. Copies of the final audit were available. The college submitted its proposal to Kankakee County for ARPA funds. Congratulations to the student athletes whose overall GPA was 3.05. The Diesel Technology certificate was approved by the Illinois Community College Board and awaits approval from The Higher Learning Commission. KCC will be host to equipment provided by Q-Next, a partnership of national lab, academic and industry collaborators to build a separate quantum network that will enhance existing internet access from Chicago to Champaign. Bookstore relocation continues to move forward. New ADA-compliant service counters are in place in Accounting, Admissions and Financial Aid. KCC is compliant with recent higher education legislation. Dr. Boyd encouraged trustees to join him and Trustee Orr at the ICCTA's South Suburban Regional Meeting & Dinner on January 18 at South Suburban College's Oak Forest campus.

Student trustee Fischer gave her report to the Board. First year college students participated in an orientation kick-off event last week prior to the first day of classes today. Student life activities are planned for Welcome Back Week, January 16-20.

APPROVAL OF SHORT-TERM INVESTMENTS

The administration presented short-term investments with Iroquois Federal totaling \$500,000 and with First Financial Bank totaling \$1,000,000. Motion was made by Mr. Proctor and seconded by Mr. Hoekstra to approve the investments as presented. On roll call, the vote was:

AYES: Hoekstra, Proctor, Hove

ABSTAIN: Martin

Motion Carried

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for November 30, 2022 and the Investment and Financial Summary Report for December 31, 2022. Motion was made by Mr. Hoekstra and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hoekstra, Martin, Proctor, Hove

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$3,719,159.64, three (3) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$224.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Hoekstra to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hoekstra, Martin, Proctor, Hove

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel, probable or pending litigation, and collective negotiating matters pursuant to Sections 2-c-1, 2-c-11 and 2-c-2 of the Illinois Open Meetings Act. Motion was made by Mr. Hoekstra and seconded by Mr. Proctor to convene to closed session. On roll call, the vote was:

AYES: Hoekstra, Martin, Proctor, Hove

Motion Carried

The Board went into closed session at 5:20 pm. The Board returned at 6:12 pm. Motion was made by Mr. Hoekstra and seconded by Mr. Proctor to reconvene the Board meeting. On roll call, the vote was:

AYES: Hoekstra, Martin, Proctor, Hove

Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Proctor and seconded by Mr. Hoekstra to approve Matters of Personnel Items 1-3 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Career Services Contracts

On roll call, the vote was:

AYES: Hoekstra, Martin, Proctor, Hove
Motion Carried

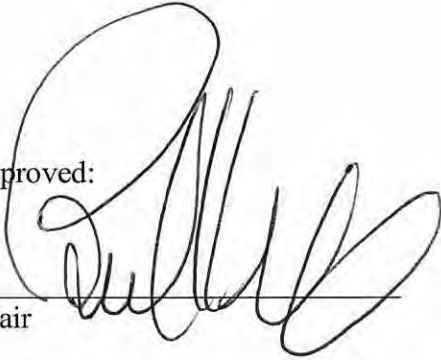
ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board Meeting at 6:13 pm was made by Mr. Martin and seconded by Mr. Hoekstra. On roll call, the vote was:

AYES: Hoekstra, Martin, Proctor, Hove
Motion Carried

Approved:

Chair

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is highly cursive and difficult to decipher.

Respectfully submitted,

Karen Slager, Recording Secretary

A handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to read 'Karen Slager'.

Secretary Pro Tem